



ASSOCIATE UNIVERSITY LIBRARIAN
Information Systems and Technical Services (ISTS) (revised)
The University of Lethbridge Library

Setting: Located in Southern Alberta, near the Rocky Mountains, Lethbridge offers a sunny, dry climate which is surprisingly mild for the prairies, excellent cultural and recreational amenities and attractive economic conditions. Founded in 1967, the University has an enrolment of approximately 8,000 students and offers a wide variety of undergraduate and graduate programs through the faculties of Management, Arts & Science, Education, Fine Arts and the Schools of Health Science and Graduate Studies.

The University Library, with a staff of 43, has a collection of over one million items in a variety of formats. Under the direction of the University Librarian, the library is reviewing its services, operations, technology, staffing, models and strategies and it is anticipated that the Associate University Librarian will play a significant role in assisting the library through a period of change. The Associate University Librarian ISTS will supervise professional librarians and support staff.

This is a new position that requires a person with vision, energy, and drive and also the ability to lead in a changing environment. For more information about the University of Lethbridge and/or the Library, please visit our web site at www.uleth.ca and/or www.uleth.ca/lib.

PRIMARY JOB FUNCTIONS

- In consultation with the UL, leads the development of Information Systems, and Technical Services.
- Works closely with the AUL Client Services and Facilities to: ensure design, support and delivery of services that support client needs such as Web and OPAC development, and digitization priorities; create cross-divisional task groups and teams
- Responsible for managing, planning and leading the development of systems, staff and resources that support the access and delivery of content.
- Responsible for the development of assessment and management information systems
- Coordinates and manages acquisitions budgets
- Evaluates ISTS librarians and assists supervisors in the evaluation of staff and resolution of personnel related issues.
- Develops internal and external relationships and partnerships.
Participates in the overall management of the Library and is a member of the Leadership team.

RELATIONSHIPS

The AUL (ISTS) will report to the University Librarian and will have responsibility for the ISTS librarians. The successful candidate will be expected to maintain effective working relationships with all librarians and staff and work in close cooperation with the Associate University Librarian, Client Services and Facilities.

QUALIFICATIONS

A demonstrated commitment to and success in consultative and joint management and teamwork is essential. Strong leadership abilities are required, including demonstrated problem-solving skills, superior communication and interpersonal skills, creativity, flexibility, credibility and integrity. The successful candidate will be able to demonstrate responsiveness, strategic thinking and success in achieving innovative change.

An MLS from an ALA-accredited program or equivalent. At least eight years progressive experience in related professional library activity; at least five years successful administrative experience, for example, as a Division or Branch Head; an AUL; Senior Project Manager with library automation or other relevant senior library administrative and leadership position.

The position is open to all qualified applicants, although preference will be given to Canadian citizens and permanent residents of Canada. The University is an inclusive and equitable campus encouraging applications from qualified women and men including persons with disabilities, members of visible minorities and Aboriginal persons.

Please supply a letter of application, curriculum vitae and the names of three (3) referees by **April 20, 2009** to:

Alison Nussbaumer, University Librarian
University of Lethbridge
4401 University Drive
Lethbridge, AB
T1K 3M4

Telephone: (403) 329-2261
Fax: (403) 329-2234
E-Mail: alison.nussbaumer@uleth.ca